

Riverside Scents  
811 Riverside Ave  
Wellsville, Oh. 43968  
234.244.9002



## Fundraiser Agreement

This contract is between Riverside Scents and \_\_\_\_\_ (fundraising group). The purpose of this agreement is to secure a working relationship between both parties for the purpose of supplying products in order to raise funds for the above mentioned group. Riverside Scents will supply the above mentioned group with a specified number of sales kits/brochures at no cost, with the group retaining the appropriate profit from total sales upon completion of said fundraiser. Your group will return to Riverside Scents the difference between total sales and group profits minus any shipping charges if applicable. Fundraising group may also be responsible for any sales tax that may apply according to the rules and regulations governing their status and state. ***Riverside Scents will pay all Shipping costs (within the US) for orders over: 100 Candles / Items.***

Timing is as Follows:

1. Receipt of this agreement and the **Fundraiser Start Up Form** from the fundraising organization will commence program implementation and delivery of fundraiser materials.
2. Within 1 week of the fundraiser ending date, the remainder of total sales (all sales minus profit and/or shipping) must be sent to Riverside Scents.

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*Signature below constitutes acceptance of terms in this agreement*

\_\_\_\_\_  
Organization Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Authorizing Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Fundraising Director

\_\_\_\_\_  
Fundraiser Tax Exempt #, Fed ID or SSN

\_\_\_\_\_  
Director Day Phone #

\_\_\_\_\_  
Fax Number

Please send a copy of this Fundraiser Agreement along with a Fundraiser Start-Up Form to: Michelle@riversidescents.com (e-mail), 216.342.1134 (fax) or mail them to Michelle Shirley 811 Riverside Ave. Wellsville, Ohio 43968. We will send out your free sales kits upon receipt! You can contact us directly at: 234.244.9002 with any questions.

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### Organization Information?

Name of Organization: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Day Phone: \_\_\_\_\_ Evening Phone: \_\_\_\_\_

Fax Number: \_\_\_\_\_ Email: \_\_\_\_\_

Please share you Organization / Group type: \_\_\_\_\_

ie: Church, School, Sports Team, PTA, Scouts ....

### Fundraising Program Information?

Fundraising Start Date Desired: \_\_\_\_\_ Ending Date: \_\_\_\_\_

Riverside Scents would recommend a two to three week sales period.

Number of Participants: \_\_\_\_\_ Number of Sales Kits: \_\_\_\_\_

What is your fundraising Goal: \$ \_\_\_\_\_

How many items would you like to see each participant sell: \_\_\_\_\_

How many fundraisers a year does your group operate: \_\_\_\_\_

How did you find Riverside Scents? \_\_\_\_\_

\_\_\_\_\_

Authorized Signature

\_\_\_\_\_

Date

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Choose your Six Favorite Scents you would like to appear on your Fundraiser?

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

5. \_\_\_\_\_

6. \_\_\_\_\_

Your Organization Name as you would like it to appear on all forms?

1. \_\_\_\_\_

Do you have a logo or team image you would like on candle labels?

\_\_\_\_\_ If so please include it or Email it to [michelle@riversidescents.com](mailto:michelle@riversidescents.com)

Please send this form and your Fundraiser Agreement to:

Riverside Scents – 811 Riverside Ave. Wellsville, Oh 43968

or Email the completed forms to [michelle@riversidescents.com](mailto:michelle@riversidescents.com).

You may also fax all forms to: 216.342.1134

We will send you sales kits once all forms are returned. If you should have any questions you may call us anytime at 234.244.9002. Thank you again for choosing Riverside Scents for your upcoming fundraising success!